

Cost Sheet
RFP 124316 03
Nebraska Tobacco Quitline Services
State of Nebraska, Department of Health and Human Services

Bidder Name: _____

Important Instructions: Bidders must complete all fields highlighted in yellow. Do not alter the existing format or content within this Cost Sheet.

Please note: All prices, including but not limited to personnel, supervision, training, travel, administrative costs, materials, postage and handling, data collection and reporting, referral database, language and system capability, must be included in the cost per client interaction completed. Quitline services must include day-to-day tracking & surveillance of interactions. No additional charges will be allowed for packing, packages, or partial delivery costs.

Tobacco Free Nebraska (“TFN”) will not pay for non-registered callers such as inquiries from the public, out-of-state calls, prank calls, wrong numbers, hang-ups, voicemail, spambots and robocalls. Tobacco Free Nebraska will not pay for letters or calls made to reach participants. All prices listed must be for received/completed interventions and must not include those callers who enroll or agree to a protocol but do not receive it. Reimbursement will only be provided for each call after it has been completed.

The prices indicated in **Part I and II** below shall reflect all applicable fees necessary to perform the project requirements and deliverables as outlined in section (V) of the Request for Proposal (RFP) document and any related attachments and/or documents.

Instructions For Bidders:

Only **Part I - Initial Contract Period and Renewal Options**. Bidder must complete all columns and line items for evaluation of Cost Sheet. Column for **Initial Contract** covers initial two years commencing July 1, 2026, through June 30, 2028. DHHS reserves the right to utilize the renewals upon mutual agreement of the Parties. (Note: All the invoices shall be paid on monthly basis)

The following data is provided as a reference for calculating cost. Nebraska receives approximately 2,700 calls to the Nebraska Tobacco Quitline per year.

Bidder must not deviate from this format. Bidder shall consolidate all costs associated with Registration into a single cost per call. Bidder shall consolidate all costs associated with Coaching/Counseling Services into a single cost per call. Program Development costs shall be reflected as one total cost.

Part I – Initial Contract Period and Renewal Options. Project section requirements as outlined in Section (V) of the Request for Proposal (RFP) document and any related attachments. Bidder to provide pricing for each of the project deliverable categories listed. **BASIS FOR AWARD OF POINTS: Unit Costs for Part I and Part II will be calculated against estimated quantities for cost analysis and assignment of points for the collective total of Initial Contract term and renewals.**

Deliverable	Historical Estimate of Two-Year Quantity Distribution	Unit of Measure	Initial Contract Two Year Term Through June 30, 2028		Optional Renewal One Two Year Term Through June 30, 2030		Optional Renewal Two Two Year Term Through June 30, 2032	
			Unit Cost	Total Cost (unit x quantity)	Unit Cost	Total Cost (unit x quantity)	Unit Cost	Total Cost (unit x quantity)
Registration (phone). Repeat participant billing per Section V.D.3. (I)(3) (a-b)	2800	per Call	\$	\$	\$	\$	\$	\$
Registration (web and text). Repeat participant billing per Section V.D.3. (I)(3) (a-b)	1000	Per Participant	\$	\$	\$	\$	\$	\$
General Phone Coaching/Counseling Services	4000	per Call	\$	\$	\$	\$	\$	\$
Web Counseling	600	EA	\$	\$	\$	\$	\$	\$
Special Population Phone Coaching/Counseling Services	3000	Per call	\$	\$	\$	\$	\$	\$
Lung Cancer Pre-screening (must not include registration costs)	800	per Participant	\$	\$	\$	\$	\$	\$
Program Development/Implementation (one-time cost)	1	EA	\$	\$	\$	\$	\$	\$
E-Referral Interface	10 systems	EA	\$	\$	\$	\$	\$	\$
Evaluation								
Seven (7) month Evaluation – Satisfaction, 7 month Quit rate (Expected n=400)	2	EA	\$	\$	\$	\$	\$	\$
Provider Training								
Healthcare Provider Online Training – Development, Implementation, Maintenance, and Updates (one-time cost unless authorized by TFN)	1	EA	\$	\$	\$	\$	\$	\$
Continuing Education Credits for Healthcare Provider Training	10	EA	\$	\$	\$	\$	\$	\$

Part II – Nicotine Replacement Therapy Products

Bidder must fill out all highlighted areas on the cost sheet. Bidders that fail to provide pricing for all listed counts, will be ruled non-conforming. Basis of evaluation of Part II will calculate the unit cost multiplied by historical estimates.

Historical Estimates based on Two Year Distribution, provided for reference only:

*The daily quantity of NRT supplied should align with the following recommendations ([Smoking Cessation: A Report of the Surgeon General](#), Table 6.2)

Nicotine Gum – 400 shipments.

Patch – 1200 shipments.

Lozenges – 400 shipments.

Combination Gum and Patch – 400 shipments.

Combination Patch and Lozenge – 500 shipments.

NRT Products for Two- and Four-Week Supply Shipments that align with Surgeon General recommendations	Initial Contract Two Year Term Through June 30, 2028	Optional Renewal One Two Year Term Through June 30, 2030	Optional Renewal Two Two Year Term Through June 30, 2032
	Unit Cost	Unit Cost	Unit Cost
Nicotine Gum (Two-week supply) (126 tablets Supply or 9 tablets each day)	\$	\$	\$
Nicotine Gum (Four-week supply) (252 tablets, or 9 tablets each day)	\$	\$	\$
Nicotine Patch (Two-week supply) (14 patches or 1 patch each day)	\$	\$	\$
Nicotine Patch (Four-week supply) (28 patches or 1 patch each day)	\$	\$	\$
Nicotine Lozenges (Two-week supply) (126 tablets Supply or 9 tablets each day)	\$	\$	\$
Nicotine Lozenges (Four-week supply) (252 tablets Supply or 9 tablets each day)	\$	\$	\$
Two-week combo therapy of Nicotine gum / Nicotine patches	\$	\$	\$
Two-week combo therapy of Nicotine patches / Nicotine lozenge	\$	\$	\$

Data Collection Only: Bidder should disclose how much Nicotine Replacement Therapy Products (i.e. gum/patches/lozenges) are included in a two- or four-week supply, if dosage amounts differ from the NRT counts in the Cost Sheet above.

NRT Products for Supply Shipments	Two Week Supply		Four Week Supply	
	Two Week Supply Shipment per participant	<u>Quantities</u>	Four Week Supply Shipment per participant	<u>Quantities</u>
Nicotine gum	Quantity of gum tablets	_____	Quantity of gum tablets	_____
Nicotine patches	Quantity of patches	_____	Quantity of patches	_____
Nicotine lozenges	Quantity of lozenges	_____	Quantity of lozenges	_____
Combination therapy of Nicotine gum / Nicotine patches	Quantity of gum tablets Quantity of patches	_____/gum tablets _____/patches	Quantity of gum tablets Quantity of patches	_____/gum tablets _____/patches
Combination therapy of Nicotine patches / Nicotine lozenges	Quantity of patches Quantity of lozenges	_____/patches _____/lozenges	Quantity of patches Quantity of lozenges	_____/patches _____/lozenges

Part II – Optional Services (Reference Section V. (E.):

Additional services may be necessary during the duration of the initial contract term and/or renewals. This would include any services not originally delineated in this RFP but considered within the scope of work. This additional work may stem from legislative mandates not otherwise addressed in this RFP or known at the time this RFP was issued. If additional work is needed, the Vendor must submit a detailed Scope of Work and detailed pricing for DHHS review and approval. The bidder shall provide pricing below for the requested optional services to be mutually agreed upon by the bidder and DHHS.

Optional Services	Deliverable	Estimated Quantity	Unit of Measure	Initial Contract	Optional Renewal One	Optional Renewal Two
				Two Year Term Through	Two Year Term Through	Two Year Term
				June 30, 2028	June 30, 2030	Through June 30, 2032
				Unit Cost	Unit Cost	Unit Cost
Innovative Projects as designated by TFN		100	HR	\$	\$	\$
Custom Evaluation		60	HR	\$	\$	\$
Text Counseling		600	EA	\$	\$	\$

Company Name/Bidder Signature: _____